

Module	Unit	Semester	CPs/SWS	Language
PB31 Elective Subject 2 – Management Competencies	PB31-04 Trade English 2	P6, P7   SS+WS	2/2	English

Lecturer	Mr Errington
Prerequisite	Knowledge of the contents from the PB16-3 Trade English 1 unit
Teaching format	<input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Project work <input type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Work in a team <input type="checkbox"/> Laboratory <input type="checkbox"/> Miscellaneous
Learning objectives (knowledge, skills, competencies)	The students are able to apply topical technical terms and concepts in English in the area of project management. The students can integrate existing skills into trade English.
Contents	<ul style="list-style-type: none"> <li>▪ Theoretical principles, business and technical examples in the main areas of project management:</li> <li>▪ Integration management</li> <li>▪ Scope management</li> <li>▪ Time management</li> <li>▪ Cost management</li> <li>▪ Quality management</li> <li>▪ Human resource management</li> <li>▪ Communication management</li> <li>▪ Risk management</li> <li>▪ Procurement management</li> <li>▪ Stakeholder management</li> <li>▪ Listening comprehension, written and oral exercises</li> <li>▪ Role plays</li> </ul>
Exam prerequisite	Mandatory attendance on mandatory lectures
Exam	<input checked="" type="checkbox"/> Written exam <input type="checkbox"/> Oral exam <input type="checkbox"/> Coursework
Workload	Attendance: 30.0 h Preparation and post-processing: 29.0 h Exam: 1.0 h
Forms of media	<input checked="" type="checkbox"/> Projector/Laptop <input checked="" type="checkbox"/> Blackboard <input type="checkbox"/> Script <input type="checkbox"/> Miscellaneous
Literature	<i>Project Management Institute: A guide to the Project Management Body of Knowledge, PMBOK</i> Other topical articles
Last changed	27.02.2015