



# MAKE YOUR ACADEMIC EXPERIENCE UNFORGETTABLE

**with a semester abroad at Biberach University of Applied Sciences!**

## **Biberach University of Applied Sciences**

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**Information for Incoming Students**



## Important exchange information

<b>Nomination procedure</b>	<p><b>EWP network:</b></p> <ul style="list-style-type: none"> <li>- Digital nomination via the platform by the sending institution</li> <li>- Or via email to: <a href="mailto:incomings@hochschule-bc.de">incomings@hochschule-bc.de</a></li> </ul> <p><b>Outside Europe:</b></p> <ul style="list-style-type: none"> <li>- Nomination via email to <a href="mailto:incomings@hochschule-bc.de">incomings@hochschule-bc.de</a></li> <li>- Necessary information: first name(s), last name(s), home faculty, e-mail address, start semester and duration of stay (1 or 2 semesters)</li> </ul>
<b>Application process</b>	<p>We will contact the students with further application instructions including the link to our online application portal and put the contact person from the sending institution in cc.</p> <p><b><u>Deadlines:</u></b></p> <ul style="list-style-type: none"> <li>- Winter semester (Oct - Feb): May 15<sup>th</sup></li> <li>- Summer semester (Mar - Jul): November 15<sup>th</sup></li> </ul>
<b>Selection of Courses</b>	<ul style="list-style-type: none"> <li>- English courses can be found in our <a href="#">course overview</a> and our <a href="#">lectures plan</a></li> <li>- German Beginners/Intermediate/Advanced Course (each 2 ECTS credits) + Intercultural Training for Incomings (1 ECTS credit) are mandatory and part of the Learning Agreement</li> </ul>
<b>Health Insurance</b>	<p>Statutory health insurance is compulsory for all students in Germany.</p> <p><b>Students from the EU/EEA or Switzerland:</b> Your national health insurance covers you during your stay in Germany. The only document you will need is your valid European Health Insurance Card (EHIC).</p> <p>Students from Turkey will need to provide the A/T 11 certificate.</p> <p><b>Students from non-European countries:</b> You must have a German statutory health insurance, which is to conclude before coming to Germany. It is valid from the beginning of the semester (1<sup>st</sup> of September/1<sup>st</sup> of March)/from the date of enrolment and the cost is approximately 145,- € per month.</p> <p><b>Your national health insurance or a travel health insurance is not sufficient for enrolment at the university!</b></p> <p>In Biberach and the surrounding area you will find the following health insurance companies (please note that we cannot take responsibility for pages maintained by external providers):</p> <p><a href="#">AOK</a>  <a href="#">Barmer</a>  <a href="#">BKK VerbundPlus</a>  <a href="#">DAK Gesundheit</a>  <a href="#">Debeka BKK</a>  <a href="#">Pronova BKK</a>  <a href="#">Techniker</a></p> <p><b>Students ≥ 30 years of age from non-European countries:</b> You must insure yourself with a German private health insurance. Private health insurances from abroad are not accepted. Further information is provided by the International Office.</p>

<b>Liability insurance</b>	<p>We strongly recommend all incoming students to have a liability insurance for the duration of their stay in Germany, as all personal and property damages caused by negligence must be compensated according to German law.</p>
<b>Visa/Residence Permit</b>	<p><b>Residence Permit:</b> Students who can enter Germany for 3 months without a visa are obliged to apply for residence permit during orientation program at HBC.</p> <p><u>The following documents are needed:</u></p> <ul style="list-style-type: none"> <li>- Completed and signed residence permit application</li> <li>- Passport</li> <li>- Current biometric passport photo</li> <li>- Proof of health insurance</li> <li>- German tenancy agreement</li> <li>- Certificate of enrolment HBC</li> <li>- Proof of finances: scholarship/declaration of commitment/blocked account</li> </ul> <p><b>Visa:</b> Students from non-EU countries who need a visa for entering Germany will obtain all necessary papers in time by HBC. For more information check the <a href="#">Visa-Navigator</a> and visit the page of the <a href="#">German Academic Exchange Service</a>.</p> <p><b>Important:</b> All students from non-European countries need a proof of finances. The minimum amount of money to be proven is <b>992,- € per month</b>.</p> <p>It can be done in various ways (a combination of several sources is possible):</p> <ul style="list-style-type: none"> <li>- Scholarship award notification</li> <li>- Blocked account</li> <li>- Official declaration of commitment at the German embassy by the parents or a legal guardian</li> </ul> <p><b>Please make sure to inquire at the German embassy in your home country which form of financial proof is required/accepted!</b></p> <p>If you decide to open a blocked account, you may use one of the following providers (please note that we cannot take responsibility for pages maintained by external providers):</p> <p><a href="#">Expatrio</a>  <a href="#">Fintiba</a>  <a href="#">Coracle</a></p>
<b>Bank account</b>	<p>If you are from a country, in which the euro is not the standard currency, we recommend to open a German bank account before coming to Germany.</p> <p>A non-exhaustive list of German banks in Biberach and popular online banks can be found hereafter (please note that we cannot take responsibility for pages maintained by external providers):</p> <p><a href="#">Baden-Württembergische Bank</a>  <a href="#">Comdirect</a>  <a href="#">DKB</a>  <a href="#">ING</a>  <a href="#">Kreissparkasse Biberach</a>  <a href="#">N26</a>  <a href="#">Sparda-Bank Baden-Württemberg</a>  <a href="#">Volksbank Ulm-Biberach eG</a>  <a href="#">Wise</a></p>

<b>Housing</b>	<p>We highly recommend living in a shared apartment with German students.</p> <p>In order to find a room we suggest the following websites (please note that we cannot take responsibility for pages maintained by external providers):</p> <p><a href="#"><u>Kleinanzeigen</u></a>  <a href="#"><u>WG Gesucht</u></a>  <a href="#"><u>Immobilienscout24</u></a>  <a href="#"><u>Housing Anywhere</u></a>  <a href="#"><u>Wohnungsboerse</u></a>  <a href="#"><u>Studierendenwerk Ulm</u></a></p>
<b>Orientation Program</b>	HBC's International Office runs an orientation program for exchange students <b>one week before</b> the semester starts. The orientation program is <b>mandatory</b> for all exchange students.
<b>Mentoring Program</b>	Incoming students will be assigned a HBC student as their mentor. The mentors will assist the incoming students to integrate in the campus life at HBC.
<b>Semester Periods</b>	<p>Summer semester 2026: March 16 - July 04, 2026  Examination period: July/August 2026</p> <p>Winter semester 2026/2027: October 5, 2026 - January 30, 2027  Examination period: February 2027</p> <p>Summer semester 2027: March 15 - July 03, 2027  Examination period: Juli/August 2027</p>
<b>Transcript of Records</b>	4 weeks after the end of the semester, HBC's International Office will send a scanned version by email to the International Office of the partner university.
<b>ECTS and Grading System</b>	<p><b>ECTS:</b></p> <ul style="list-style-type: none"> <li>- Stands for <b>E</b>uropean <b>C</b>redit <b>T</b>ransfer and Accumulation <b>S</b>ystem</li> <li>- Is a common European grading framework designed on the purpose of facilitating the academic exchange among EU countries</li> <li>- Each ECTS credit generally requires around 30 hours of work. A standard full year of study workload is equivalent to 60 ECTS credits.</li> </ul> <p><b>German grading system:</b></p> <ul style="list-style-type: none"> <li>- 1 – 1.5 Very good</li> <li>- 1.6 – 2.5 Good</li> <li>- 2.6 – 3.5 Satisfactory</li> <li>- 3.6 – 4.0 Sufficient</li> <li>- Below 4.0 Fail</li> </ul>
<b>Tuition</b>	<ul style="list-style-type: none"> <li>- No fees are charged for exchange students from HBC's partner universities.</li> <li>- Semester contribution to Student Services: 82,- € / semester</li> </ul>

**We look forward to welcoming you soon in Biberach!**